9.22.16 COMMON NAME	DATA ELEMENT/FIELD	FILE	VALUES (SUBSETS OF VARIABLES)	DEFINITION			
Academic Area of Study							
	MAJOR	STUDENT		CIP Code			
				From student file must do translation to regcode for major names i.e. studentid/tr="1:major,3:translation"			
Academic Disadvantage							
	ACADEMICDIS	STUDENT	1	populated by PASS Department			
			Y, N	Y=yes, N=no, populated from Application for Admissions			
Address, Current							
	LOCALSTREET	STUDENT		Local: street			
	LOCALSTREET2			Local: street second line			
	LOCALCITY			Local: city			
	LOCALSTATE			Local: state			
	LOCALZIP			Local: zip code			
	LOCALCOUNTRY			Local: country			
Address, Permanent							
	HOPESTREET	STUDENT		Mailing address: street			
	HOPESTREET2			Mailing address: second line			
	HOPECITY			Mailing address: city			
	HOPESTATE			Mailing address: state			
	HOPEZIP			Mailing address: zip code			
	COUNTRY			Mailing address: country			

Age, Date of Birth							
	AGE	STUDENT		Compare with birthdate for accuracy and Lana Carter has a batch file to update (calculate)			
	BIRTHDATE		MMDDYYYY				
	BIRTHYEAR		YY				
	BIRTHMONTH		MM				
	BIRTHDAY		DD				
Assistance, Receiving							
	FOODSTAMPS	STUDENT	Y	populated by PASS Department			
	FREELUNCH		Y	populated by New Beginnings Staff			
	MEDICAID		Y	populated by New Beginnings Staff			
	WIC (Women, Infants, & children)		Y	populated by New Beginnings Staff			
	Low Rent/Free Housing		Y	populated by New Beginnings Staff			
	WIA (Workforce Investment Act)		Y	populated by PASS Department			
	DARS(Dept. of Assistive & Rehabilitative Services)		Y	populated by PASS Department			
	TANF (Temporary Assistance for Needy Families)		Y	populated by PASS Department			
	VA (Veteran's Assistance)		Y	populated by New Beginnings Staff			

Basis of Admission							
	ADMBASIS	STUDENT	1	1=high school graduate			
			2	2=individual approval ex. workforce class competency test			
			3	3=high school equivalent			
			4	4=readmitted			
			5	5=transfer			
			6	6=transcient ex. prior college credit, not degree seeking			
			7	7=hs concurrent			
			8	8=other			
CLASSCODE		ADMFIL:ADMMAIN	CN	Concurrent			
			CT	College Transfer			
			GE	High School Equivelent			
			HC	High School Grad with College Credit			
			HO	Home Schooled or Private High School			
			HS	Accredited High School Graduate			
			IA	Individual Approval			
			IN	International			
			TR	Trancient			
			UN	Unknown			
Classification							
	CLASS	STUDENT	0	0=beginning Freshman			
			1	1=Freshman			
			2	2=Sophomore			
			3	3=unclassified			

			4	4=Associate Degree			
			5	5=Baccaluareate or above			
Concurrent Student							
	CONCURSCH	STUDENT	Found thus far	dual enrollment with univeristy or another			
County							
	RESIDENCE	STUDENT	Residence Codes	http://www.thecb.state.tx.us/reports/PDF			
				Appendix B			
				Texas resident counties, state and foreign countries			
Taken by Student During the Term							
	COURSEID	Begin sort from		course identifier			
	TITLE			abbreviated course title			
	FULLTITLE			detailed course title			
	COURSE			department and number			
	DEPARTMENT			department			
	NUMBER			number			
				Prefix of course indicating area of study			
				level of course where the higher the number the more difficult the course			
	SECTIONID			full section identifier			
	SECTION			different section numbers of same course			

		100-199	Vernon			
		300-399	Century City			
		500-599	Sheppard Learning Center			
		600-699	Skills Training Center			
		700-799	Dual credit enrollments for students taking			
		800-899	Misc - primarily Seymour Nursing			
		900-999	Internet - often represent Virtual College of Texas enrollments ex. section #'s 919, 929, 939, 944, 959, 969, 979, 984, 989, 994 and/or 999			
	CREDITHOURS		number of credit hours the student will earn by passing the course			
	DAYS	M-F	Days course is taught			
	STARTTIME		time of day the class starts			
	ENDTIME		time of day the class ends			
	INSTRUCTOR					
	LOCATION					
	CAMPUS	10	10=Vernon			
		30	30=Century City			
		50	50=Sheppard Learning Center			
		60	60=Skills Training Center			
		70	70=High School			
		80	80=Misc. Centers			
		90	90=Internet, also includes hybrid			

				Student location is determined by campus code, with 10 being the highest. i.e. if a student is enrolled in a Vernon and a Century City course, the student is placed on the Vernon campus for an unduplicated count.			
	SPECIAL		online and hybrid				
			B	B=Sheppard			
			M	M=Seymour			
			S	S=Skills			
			T	T=ITV			
			V	V=Vernon			
			W	W=Wichita Falls			
	DAYS2			lab			
	STARTTIME2			lab			
	ENDTIME2			lab			
	LOCATION2						
CE	INSTRNAME						
	WECMTITLE						
Course Schedule Advising							
	OKCOUNSCSA	STUDENT	Y	Y=met with Course Schedule Advisor			
Cumulative GPA					note that business office/financial aid term ex. fall, fall I, fall II & Dec mini		
	UNCUMGPA	STDHIST		Populated by transcripts - for term			
Credits Enrolled, Term					cross check with current course enrollments and transcripts to ensure accuracy		
	CREDITLOAD	STUDENT		run utility to calculate prior to sorting, used to determine full-part time status.			

	UNEARNED			current term (updates,calculates when moved to transcript)			
Cumulative Student Credit Hours Earned							
	UNCUMEARNED	STDHIST		filterwith firstyyttern for prior credit			
	VCCUMEARNED						
Degree							
	GRADDATE	DEGREE - may need to sort separate because some files do not allow duplicates	MM/DD/YYYY	date/s of degree award/s			
	GRADMO						
	GRADDAY						
	GRADYR						
	MONTHAWARD						
	CENTURY						
	LEVEL			1	1=Associates		
				2	2=Certificate		
				5	5=Core Curriculum		
	DEGREE			specific degree or certificate awarded			
	DEGTR			translated			
	MAJOR			field of study that the degree or certificate was awarded note to add			
	MAJTR			translated			
	HOURS						
	TYPEHRS						
	TERMCODE			term awarded			
	REPTERMCODE						
	CATALOGYEAR						

	HONORS						
	HONORSTR						
Degree Seeking							
	SEEKING	ADMFIL:ADMMAIN	Y, D	degree seeking			
Disabled							
	DISABLED	STUDENT		3 populated by PASS Department & from Application for Admission			
Displaced Homemaker							
	HOMEMAKER	STUDENT		7 populated by PASS Department			
			Y, N	Y=yes, N=no, populated from Application for Admissions			
Dual Credit High School							
	DCREDIT	STUDENT	Y	counseling based on TSI status - Note that this field is blanked for students who received VC credit following their high			
	DUAL CREDIT		Y	Y=flagged as dual credit student by admissions for reporting - Note that this			
	DCREDITPERM		Y	Y=flagged by admissions for students			
Economic Disadvantage							
	ECONDIS	STUDENT		2 populated by PASS Department			
			Y, N	Y=yes, N=no, populated from Application for Admissions			

Enrolled, Current Term							
	TERMCODE	SORT FROM COURSE		Academic Year plus			
				1S=Fall			
				1T=Fall I			
				2T=Fall II			
				1D=December Mini			
				2S=Spring			
				3T=Spring I			
				4T=Spring II			
				1M=May Mini			
				3S=Summer I			
				4S=Summer II			
				5L=All Summer (11 week)			
				1Q=Fall (cont ed)			
				2Q=Winter (cont ed)			
				3Q=Spring (cont ed)			
				4Q=Summer (cont ed)			
				ex. 121S = 2012 academic year, fall term			
Entry Term							
	FIRSTYYTTENR	STUDENT	Termcode	First term enrolled at Vernon College			
				Academic Year plus			
				1S=Fall			
				1T=Fall I			
				2T=Fall II			
				1D=December Mini			
				2S=Spring			
				3T=Spring I			
				4T=Spring II			
				1M=May Mini			
				3S=Summer I			

				4S=Summer II			
				5L=All Summer (11 week)			
				ex. 121S = 2012 academic year, fall term			
First Generation College Student							
	FIRSTCOL	STUDENT	Y,N				
GED							
	GED	STUDENT	Y,N				
Gender							
	SEX	STUDENT	M, F	M=Male, F=Female			
Grade, Letter Received from Instructor							
	GRADE	SORT FROM COURSE		via Jim, available only when extracting using regreport			
Grade Point Average, Term							
	UNGPA	STUDENT					
High School							
	HSCODE	STUDENT		http://www.thecb.state.tx.us/reports/PDF/2520.PDF?CFID=24105711&CFTOKEN=75650331			
				Appendix M			
				From student file must do translation to regcode for hscode names i.e. studentid/tr="1:hscode,3:translation"			

High School Graduation Date							
	HSYEARGRAD	STUDENT		High school graduation year			
Holds							
	HOLDCODE	ADMFIL:ADMMAIN	0 to 99	some hold codes listed below			
			ACCO	Mandatory Academic Coaching - see Brandi Brannon	Note that at some point numeric changed to Alpha		
			BUSI	1 = Business Office			
			LIBR	2 = Library			
			FAID	3 = Financial Aid			
			ADMI	4 = Admissions and Records			
			MISC	5 = Miscellaneous			
			6	6 = Over 27 Remedial Hours			
			7	7 = Foreign Student			
			STSE	8 = Student Services			
			PROB	9 = Academic Probation			
			SUSP	10 = Academic Suspension			
			DEAD	11 = Has work prior to 87			
			12	12 = High school student			
			PASS	13 = Pass Center/ Special Services			
			FYIH	14 = FYI only			
			DISM	15 = Academic Dismissal			
			TSCG	16 = Transcript with current semester grades			
			HTAG	17 = High School transcript after graduation			
			18	18 = Name change after enrolling			
			MIWA	19 = Military waiver			
			VACC	34 = Bacterial Meningitis Vaccine Hold			
			NURS	Nursing hold			
			VAIN	VA - Information needed			

			VATR	VA - Military Transcript			
			CE	CE = Continuing Education			
ID Number							
	STUDENTID	STUDENT		Generated by POISE			
				Used as the common idendifier for data			
Limited English Proficiency							
	LEP	STUDENT	4	populated by PASS Department			
			Y, N	Y=yes, N=no, populated from Application for Admissions			
Loans							
	FUNDID	AWARD		as of 9.13.12 data sorted from POISE but not reviewed to ensure data will answer specific research questions			
	AMOUNT						
	TRANSMITTED						
	DATEAWARD						
	DATEACCEPT						
	FUNDIDTR			FUNDID translated			
	WAMOUNT						
Meningitis							
	MENINGITIS	ADMFIL:ADMMAIN	A	Affidavit Waiver			
			CE	Continuous Enrollment Waiver			
			D	Dual Credit Waiver			
			E	Exempt from Vaccine			
			I	100% Internet Courses Only Waiver			
			N	Vaccine Needed			
			O	Other Exemption			
			T	Temporary Grace Period Waiver			
			Y	Vaccinated			

			(blank)	Vaccine not checked			
Military Status							
	MILITARY	STUDENT	0	0=unknown military status			
			1	1=active duty			
			2	2=dependent of US active duty			
			3	3=SAFB civilian employee			
			4	4=military retired			
			5	5=foreign military			
			6	6=dependent of foreign military			
			7	7=Reserve/National Guard			
			8	8=dependent of mil ret/civ			
			9	9=civilian			
Name							
	FULLNAME	STUDENT					
	LASTNAME						
	FIRSTNAME						
	MIDDLEINIT			pulls full middle name			
	MAIDENNAME						
New Beginnings		Student	NB	Populated by New Beginnings staff			
Child Care	CC	Student	Y	Populated by New Beginnings staff			
Child Care Amount		Student	$ amount	Populated by New Beginnings staff			
Textbooks	TB	Student	Y	Populated by New Beginnings staff			
Textbook Amount		Student	$ amount	Populated by New Beginnings staff			
Gas Reimbursement	GR	Student	Y	Populated by New Beginnings staff			
Gas Reimbursement Amount		Student	$ amount	Populated by New Beginnings staff			

New Student Orientation						
	NSGA	STUDENT	Y	Y=attended New Student Orientation		
Office for Students with Disabilities						
	OSD	Student	Y	pulls all students with disabilities receiving accommodations at VC--populated by OSD Staff		
	(Attention Deficit	STUDENT	Y	populated by OSD Staff		
	Aut (Autism)	STUDENT	Y	populated by OSD Staff		
	Blind	STUDENT	Y	for Admission		
	Deaf	STUDENT	Y	for Admission		
	Dyslexic	STUDENT	Y	Populated by OSD Staff		
	HOH (Hard of Hearing)	STUDENT	Y	populated by OSD Staff & from Application for Admission		
	LD (Learning Disabled)	STUDENT	Y,N	populated by PASS Department & from Application for Admission		
	Phys	STUDENT	Y	populated by PASS Department & from Application for Admission		
	Psych	STUDENT	Y	populated by PASS Department		
	Vis(Visually Impaired)	STUDENT	Y	populated by PASS Department & from Application for Admission		
	ET(Ext. Testing)	Student	Y	pulls students receiving extended testing		
	QT(Quiet Testing)	Student	Y	pulls students receiving quiet testing		

	OT(Oral Testing)	Student	Y	pulls students receiving oral testing			
	DR	Student	Y	pulls students receiving digital recorders			
	Interp.	Student	Y	pulls students receiving interpreter services			
	CART (Communication Access Real-Time Translation	Student	Y	pulls all students receiving CART services			
	OSD Tutoring	Student	Y	pulls all OSD students receiving tutoring			
	Service Animal	Student	Y	pulls all students using a Service Animal			
	Other (Other Accommodations)	Student	Comment Area	pulls all students receiving Other OSD services			
Parent or							
	MOMEDUCLEV	ADMFIL:ADMMAIN		1=No High School			
			1				
	DADEDUCLEV		2	2=Some High School			
			3	3=High School Diploma or GED			
			4	4= Some College			
			5	5=Associate's Degree			
			6	6=Bachelor's/Four-year Degree			
			7	7=Graduate/Professional Degree			
				Data from Application for Admissions			
Pell Grant							

	FUNDID	AWARD		as of 9.13.12 data sorted from POISE but not reviewed to ensure data will answer specific research questions			
	AMOUNT						
	TRANSMITTED						
	DATEAWARD						
	DATEACCEPT						
	FUNDIDTR			FUNDID translated			
	WAMOUNT						
Phone Number							
	TELEPHONE	STUDENT		Contact telephone number			
	PHONE	ADMFIL:ADMMAIN		Contact telephone number - same as TELEPHONE			
	ALTPHONE	ADMFIL:ADMMAIN		rarely populated with phone number, generally contains a 0			
Placement					note: levels are not always		
	MATHPLACE	STUDENT	0	0=not tested for placement so can be placed in lowest remedial			
	READPLACE		1	1=lowest level of remediation			
	WRITEPLACE		2	2=level 2 remediation			
			3	3=highest level of remediation			
			9	9=college ready			
				As of 9.13.12 data not tested. Additional TSI Information may be needed to answer research questions. Check TSI and SCORES files.			
Postsecondary Educational Goal							
	INTENT	STUDENT	1	1=earn Associate's degree			

			2	2=earn a certificate			
			3	3=earn credits for transfer			
			4	4=get a new job, improve skills			
			5	5=courses for personal enrichment			
			6	6=did not respond			
			7	7=Bachelor of Applied Technology			
Race or Ethnicity							
	ETHNICCODE	STUDENT	1	1=White			
			2	2=Black/African American			
			3	3=Hispanic/Latino			
			4	4=Asian			
			5	5=American Indian/Alaskan Native			
			6	6=International/Non Resident			
			7	7=Race Unknown/Not Reported			
			8	8=Native Hawaiian/Other Pacific Islander			
				Not sure where to find:			
				Hispanic or Latino origin			
				Not Hispanic or Latino origin			
				Not Answered			
	AIAN			American Indian/Alaskan Native			
	ASIAN			Asian			
	BLACK			Black/African American			
	HAPAC			Hawaiian/Pacific Islander			
	HISP			Hispanic/Latino			
	INT			International/Non Resident			
	UNKNOWN			Race Unknown/Not Reported			
	WHITE			White			
Registration Permissions							
	OKWEBREG	ADMFIL:ADMMAIN	Y	Ok to register in Campus Connect			
	OKWEBREGPERM		Y	Permanent web reg permission			

	ALLITEMSREC		Y	All items received/documents by			
Resource Center							
	Resource Center	Student	Drop-down box a. Child Care b. Textbooks c. Utilities d. Transportation e. Housing f. Other--with	Populated by New Beginnings Staff			
Schedule							
	SCHEDULEDATE	STUDENT		last date student schedule modified			
Scholarships							
	FUNDID	AWARD		as of 9.13.12 data sorted from POISE but not reviewed to ensure data will answer specific research questions			
	AMOUNT						
	TRANSMITTED						
	DATEAWARD						
	DATEACCEPT						
	FUNDIDTR			FUNDID translated			
	WAMOUNT						
Single Parent							
	SINGLEPARENT	STUDENT	8	populated by PASS Department			
			Y, N	Y=yes, N=no, populated from Application for Admissions			
Social Security Number							
	SOCSECNBR	STUDENT					

Test Scores							
		TSI		test name			
				test taken			
				test applied			
	MATHSCORE			Jim Binion is working to identify field names for tests, taken and applied			
	READSCORE						
	WRITESCORE						
TSI Exempt Status							
	TSIEXPTSTAT	TSI	0	0 = Not waived or exempt			
			1	1 = Waiver - Cert or non-degree			
			2	2 = Waiver - Dual Credit			
			3	3 = Waiver Military			
			4	4 = Exempt Military			
			5	5 = Exempt Earned Degree			
			6	6 = Exempted Grandfathered			
TSI Status							
	MATHSTAT	TSI		Jim Binion is trying to find definitions of field entries			
	READSTAT						
	WRITE STAT						
United States Citizen							
	RESIDENCE	STUDENT		Note: RESIDENCE may be tied to location of high school and does not necessarily determine billing; Translation and code Identified by Residence Codes			
				http://www.thecb.state.tx.us/reports/PDF/2520.PDF?CFID=24105711&CFTOKEN=75650331			

				Appendix B			
				Texas resident counties, state and foreign countries			
	SBRES	STUDENT		student billing residence			
			1	1= In-District			
			2	2= Out-of-District			
			3	3=Nonresident			
			5	5=Tuition exemption/waivers			
			A	Resident based on TEC54.052 (In-District)			
			B	Resident based on TEC54.052 (Out-of-District)			
			C	Foreign - Pending Resident, In-District			
			D	Foreign - Pending Resident, Out-District			
			E	Non-Resident/Foreign-Resident Tuition-Good Neighbor			
			N	Visit student allowed to enroll due to			
Veteran							
	VETERAN	STUDENT	Y,N	Generated by FAFSA?			